



# **RIOJAS ELEMENTARY**

## **PARENT TEACHER ORGANIZATION MEETING**

JANUARY 27, 2020 / 6:00PM - SCHOOL LIBRARY / CHRISTI SIEGEL, PRINCIPAL

### **PTO Board Members in Attendance:**

President  
VP Programs  
Treasurer

Staci Young  
Monica Partida  
Jessica Alcorn

## **MEETING MINUTES**

### **CALL TO ORDER**

PTO meeting called to order at 6:03pm on Monday, January 27, 2020 in the library.

Motion to begin by Staci Young, PTO President

Motion Seconded by Jessica Alcorn, Treasurer

Facebook live started and conducted by Kinzie Vaughn, Hospitality Chair

Meeting welcome and meeting led by Staci Young.

### **UPDATES:**

Budget and upcoming events

Recent PTO events have been well attended.

Fun Run Recap: Money raised with the Fun Run has been used and planned in the following:

\$12,000 to Principal Siegel's "Fill the Boot" fundraiser.

\$2,100 to be broken up every 9 weeks for teachers to apply for classroom needs. The PTO plans to replenish every year with fun run profits. Still working on logistics and taking extra time before we announce the teacher grant program. In the meantime funds are available, teachers can email the PTO with their requests. Teachers should keep requests below \$200. Teachers should also try to apply for PFISD Foundation Grants.

The rest of the Fun Run balance will be set aside to:

1. Supplement the carnival so it won't be so expensive for attendees.
2. Balance left will go to the track fund. We could possibly have a track in 2-4 years depending on the success of the future fun runs.

Question: How much money was left over?

Answer: We raised \$39,000 and after we filled "the boot" we had \$27,000 left, \$8,400 towards teachers grants, and then to figure out carnival.

Facebook live comment: Ms. Akison is excited about the grants!

### **UPCOMING EVENTS: February**

Parents Night Out - Legion of Foam will be here to set up an obstacle course to entertain kids. Pizza and drinks will be provided. Price is \$20 a child and \$15 for/per sibling(s). Ages 5 and over may attend.

Week of Valentines - PTO will be selling Valentine grams to send to friends, students etc. Cost per gram is \$1 will be running from February 10th – 14th. Sold during lunch times. We will need volunteers to help with this event, so keep an eye out for sign up genius.

Morning duty take over - Logistically interesting to get that going. We will need volunteers to sign up to help with said duties. It will be fore on week, currently planning the last week of February. Parents can sign up for a duty of a specific teacher of their choosing.

### **TREASURES REPORT:**

Jessica Alcorn, Treasure reporting that we have \$51,500 in checking.

Extreme night we bought food for sale and after offsetting cost we made around \$200

Bingo night made \$917.00.

No questions on the budget.

## **CARNIVAL UPDATE:**

512 Bounce is booked, face painters booked, P Terry's will be the food truck, Flavorlicious also booked. We might have a hiccup with permits, the rules have changes. Jessica is on it. Talking about doing wristbands to include P Terrys. PTO pays P Terry's after the fact, you don't have to pay when you order. Carnival chair is trying to come up with an economical way for families to enjoy the carnival.

We will need TONS of volunteers for the carnival!

## **PROGRAMS:**

Yearbooks are on sale. Deadline for 5th grade pride lines, personalization and ordering can be found on the Riojas PTO Website.

Hospitality is still going well with Kinzie Vaughn as chair. Monthly teacher birthdays and Woot Woot Cart are a hit.

Programs is working on a special performance for the kids during their lunchtime at the end of February.

## **MEETING RECAP:**

February is the month of love. Order yearbooks. Candy grams, teacher duties, a flyer will go out with February events.

Parents night out is a drop off event. There is a limit of 100 kids. First come first serve. Price is \$20 a child and \$15 for/per sibling(s). Ages 5 and over may attend.

Due to success of bingo we will add one more Bingo night on April 17th.

Next PTO meeting is after Spring Break. At that meeting, we will be talking about positions for the 2020-2021. Don't wait until April, reach out to us if you are interested in joining.

## **OPEN FOR QUESTIONS:**

Q: Fifth grade events. What is planned?

A: The fifth grade teachers are in charge. Event will be the last Friday of school.

Q: Is there fifth grade graduation?

A: PTO does not have anything to do with 5th grade graduation.

Answer by Vice Principal Quinney: Fifth grade "graduation" is a little more formal than regular assemblies. The students will walk the stage and this event is usually on that last half day of school.

Q: Can parents take on the duty of getting cap and gowns for the students?

A: Reach out to Ms. Lorfing who is the fifth grade lead.

Q: Teachers duties, is it for a whole week?

A: Yes, we would divide up each day for each teacher. Look for the sign up genius.

Facebook Comment: Ms. Akison loves the idea of the cap and gowns and would like someone to reach out to her to get the discussion going.

Question by Coach Hughes: Requests money for Field Day would like to up the amount from \$200-\$300 to \$800 total to include inflatable's, food and supplies.

Answer: PTO voted and approved \$500 for the inflatables to Coach Hughes for Field Day. PTO will be discuss and vote at the next leadership meeting on February 6th.

Q: Where are the minutes to the last meeting?

A: We will put them up on line.

## **CALL TO ADJOURN**

No more questions.

Coach Hughes gave a special thanks the PTO for the new lounge.

Motion to adjourn by Monica Partida, VP of Programs

Seconded by Belissa Spencer, Communications

Meeting adjourned at 6:28pm.

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Signed:

Printed:

Board Position:

Date: